

**Board of Public Works and Safety  
Regular Meeting Minutes  
June 2, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

**Public Comments**

Mr. Marty Williams of Discover Downtown Franklin thanked the City for their participation in the annual Strawberries on the Square event.

**Consent Agenda**

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held May 19, 2014
2. Board of Works Claims.
  - #031414 Sewer Utilities in the amount of \$3,373.44
  - Pension Payroll in the amount of \$57,975.41
  - #052414 Sewer Utility Utilities in the amount of \$587.32
  - #052314 BOW Utilities in the amount of \$100,329.24
  - #052114 RDC Utilities in the amount of \$29.86
  - Payroll in the amount of \$326,326.36
  - Missed Payroll in the amount of \$937.50
  - Missed Payroll in the amount of \$187.00
  - Fire Longevity in the amount of \$79,049.16
  - Police Longevity in the amount of \$84,596.46
  - #060214 BOW General Obligations in the amount of \$17,836.21
  - #060114 Sewer Utility Obligations in the amount of \$16,619.51
  - #052814 Sewer Utilities in the amount of \$6,885.87
  - #053014 BOW Utilities in the amount of \$51,247.86
  - #052514 RDC Contracts/Utilities in the amount of \$32,757.96

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

## **Old Business**

There was no old business presented.

## **New Business**

**Requesting Permission for the Johnson County Fair Parade** - Angela Morris came forward to request approval of the Johnson County Fair Parade route. Ms. Morris stated it is the same route that is used every year. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**New SOP 1.29 On Duty Injury or Illness. Change to Rules & Regulations 6-3** - Police Chief O'Sullivan explained these changes to the board. Chief O'Sullivan stated that the SOP outlines the updated reporting procedures to be followed by supervisors in the event an officer is injured. The Chief stated that all mentions of the dispatch division were removed. A discussion was held. Mayor McGuinness made a motion to approve SOP 6-3, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mayor McGuinness made a motion to approve all of chapter 6, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Receive 2014 Paving Bids** – City Attorney Gray opened the sealed bids for the 2014 paving program and read the amounts quoted aloud. The bids received were as follows:

Grady Brothers	Base: \$380,620.00	Alt. #1: \$59,854.50	Alt. #2: \$58,852.50
Milestone, Inc.	Base: \$507,906.30	Alt. #1: \$71,130.40	Alt. #2: \$63,710.00
Dave O'Mara	Base: \$369,686.00	Alt. #1: \$58,726.00	Alt. #2: \$58,552.00
Reith Riley	Base: \$455,426.73	Alt. #1: \$70,483.55	Alt. #2: \$69,535.60
E & B Paving	Base: \$499,446.00	Alt. #1: \$66,500.00	Alt. #2: \$61,500.00

A discussion was held. It was decided to approve the lowest and most responsive bid which was presented by Dave O'Mara. The City Engineer was instructed to review the contract and bring it forward at the next meeting for approval.

**Truck Bypass Intersection Improvements Design Contract CrossRoad Engineers, PC** – Mayor McGuinness said this matter was tabled from the previous meeting. Mr. Trent Newport of Crossroad Engineers was present to answer questions. A discussion was held regarding intersections and roundabouts along the existing truck route. Mr. Newport stated roundabouts are eligible for 80% federal funding with a local 20% match. He said in some cases the federal government has provided up to 100% funding for approved projects. Mr. Newport stated they would schedule work on one intersection per year with a contract over 4 to 5 years. Mr. Swinehamer said the project should be funded by the Redevelopment Commission (RDC). Mayor McGuinness stated during the discussion at the last RDC meeting Mr. Jay Goad said once the project is approved by the Board of Works it should come back to the RDC. City Attorney Gray cautioned the BOW to wait until there is an agreement in place with the RDC before signing the contract. Mayor McGuinness made a motion to approve the contract pending

approved funding from RDC, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Young's Creek Bank Stabilization Design Contract with Whitaker Engineering, PC** - City Engineer Underhill presented the proposed contract with Whitaker Engineering, P.C. for \$59,800.00 which includes dredging and slope stabilization of the banks along Young's Creek. Mr. Underhill said that once bid, this work could start next spring. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**2014 City Surplus Auction Items** – Mayor McGuinness stated the surplus auction list had been submitted by all departments. The Mayor said all department heads have had a chance to look over the list. The Board discussed when to hold the auction and the selection of an auctioneer. Both matters will be decided at the next meeting. Parks Superintendent Orner stated that the Parks has an old John Deere Gator he wants added to the auction list. Mayor McGuinness made a motion to approve all items listed on the auction surplus list and to add the John Deere Gator, seconded by Mr. Barnett. Mayor McGuinness made a motion to declare all items on the auction list as surplus property, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request to File Liens on Outstanding Unkempt Properties** – Mr. Barnett made a motion to approve filing liens on the listed properties, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

Parks Superintendent Orner stated in the first ten days the pool has been open they have made \$88,000.00. Mr. Orner said yesterday - Sunday June 1<sup>st</sup> was the first time the pool was filled to capacity. They have received calls complaining about the lack of parking for the pool. Mr. Orner also reported that the Parks Board prevailed in their court hearing concerning the trail on upper Shelbyville Rd., and can now move forward with construction of that section of the trail.

Community Development Director Linke stated the Johnson County Development Corporation, Franklin and Greenwood Redevelopment Commissions (RDC) would hold a public meeting on Wednesday, June 18 at 5:30 p.m. at Beeson Hall to discuss legislative changes impacting the RDC. Lauren Matthes (Umbaugh & Associates), Rick Hall (Barnes & Thornburg), and Chad Sweeney (Ginovus Consulting) will be speaking.

City Engineer Underhill stated there will be a meeting tomorrow night at 6:00 p.m. in Council Chambers to discuss the "Safe Routes to School" Program. Mr. Underhill also said there will be a public meeting Wednesday, June 11 at 6:30 p.m. in Council Chambers regarding the Stormwater Master Plan. Mr. Underhill also reported the North Main Street paving project is progressing and that another intersection was closed as of today. They are still working on alley drainage issues in the alley south of the Artcraft. Mr. Underhill said bids for Bartram Parkway will be accepted soon.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:01p.m.

Respectfully submitted,

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Janet P. Alexander, Clerk-Treasurer  
Enrolled: 6-10-14

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Joseph McGuinness, Mayor

Attest:

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Janet P. Alexander, Clerk-Treasurer